

HARDY COUNTY PUBLIC SERVICE DISTRICT
OCTOBER 6, 2021
4:30 P.M.
2094 US 220 South, Moorefield, West Virginia

Present: Rob Harper, Rose Helmick, Logan Moyers, Connie Sherman, HCPSD; Kylea Radcliff, The Thrasher Group.

The meeting was called to order at 4:30 p.m. by Chairman Robert Harper. Rose Helmick made a motion to approve the minutes of the September 1, 2021 regular meeting minutes as presented. Robert Harper seconded the motion. The motion was approved.

Unfinished Business:

Baker WTP Upgrade Project – Logan Moyers gave an update on the progress of this project. Moyers reported that Michel Construction has been selected to complete the work necessary to raise the height of the concrete pads located under the MIEX equipment approximately 3 ½ feet. Work is scheduled to begin in November and be completed by the end of the year 2021. Once the work is completed, the increase in the elevation of the tanks will resolve the flow issues from the MIEX equipment to the main water plant facility. This is the only work left on the project before it can be finalized and closed out. A request has been made to USDA-RD for the use of contingency funds for the purchase of a backup spare pump for the Dover Hollow booster pump station, costs to upgrade the billing software and to add the Dover Hollow pump station to the SCADA system for monitoring. Board member Rose Helmick asked if the Baker Water system is now in full compliance with the WVBPH following the installation of the MIEX equipment. Moyers reported that the TTHM/HAA5 levels in the Baker water system are now testing within the allowable limits for disinfection byproducts.

New PSD Facility Project – Logan Moyers reported that work continues to finalize the requirements of project lender, USDA-RD, before this project can be put out to bid. Among the few remaining items that must be satisfied prior to receiving authorization to bid are a few project related permits that have long application review processes. It is anticipated that construction can begin on this project in spring 2022.

Source Water Protection Grant – Logan Moyers provided an update on the grant funds received from the State of West Virginia Bureau for Public Health for the purchase of early warning monitoring system equipment to be installed near the raw water intake for the Baker water plant. Moyers provided additional information to WVCA in early September but has not yet received a response. He will reach out to the WVCA office to try to get an update on the status of the agreement to be executed by both agencies as it relates to the installation and continued maintenance of the monitoring equipment. Moyers believes the District will ultimately be permitted to install the equipment and is hopeful that the installation could take place before the weather turns cold. The deadline to spend the grant funds is the end of the calendar year 2021.

Hampshire County Resale Project – Logan Moyers provided an update as it regards the location of the master meter pit that will be located at the Hardy/Hampshire line for the sale of water to the Central Hampshire PSD. Originally the meter was to be located in the booster pump station but the location of the pump station has now been moved further into Hampshire County making it necessary for the District's master meter to be located in an underground pit located at the county line. Moyers has been in contact with the property owner of the proposed location of the pit which will require a property easement because the pit cannot be installed in the WVD0H right-of-way. Moyers is working to acquire the easement needed and to develop a cost for the installation of the master meter so that Hampshire County, who will reimburse in full all costs incurred by Hardy County PSD on this project, can include the expense in its project funding schedule.

HCC Appropriation Fund Request – Logan Moyers and Kylea Radcliff attended a work session meeting with the Hardy County Commission to discuss the District’s request for appropriated funds from the County’s American Recovery Plan Act (ARPA) allocation for a water storage tank north of Moorefield and the planned subsequent request for funding from that same pool for a raw water storage tank in Baker. Moyers noted the need for increased storage capacity in the area north of Moorefield and the need for a secondary raw water source for the Baker area. It is anticipated that the Commission will act on the District’s funding request at their next meeting on November 2, 2021.

New Business:

Engineering Services Agreement – An engineering services agreement with The Thrasher Group for the Old Fields storage tank project in the amount of \$38,500 was presented for approval. This agreement is needed to allow Thrasher to develop a preliminary engineering report that is required in order to submit a funding application for the project to the West Virginia Infrastructure and Jobs Development Council (WVIJDC). The District will be preparing the funding application to WVIJDC seeking ancillary funds for the storage tank project. Rose Helmick made a motion to approve the engineering services agreement as presented. Robert Harper seconded the motion. It was unanimously approved. The District will apply for funds from WVIJDC to cover a portion of the costs associated with the construction of these projects.

No members of the general public were present at the meeting.

There being no further business, Rose Helmick made a motion that the meeting be adjourned. Robert Harper seconded the motion. The meeting was adjourned at 5:15 p.m.

The next regular scheduled board meeting will be held **November 3, 2021, 4:30 p.m.** at the office of the PSD located at 2094 US 220 South, Moorefield, West Virginia.



Robert Harper, Chairman

These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on October 6, 2021. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.