

HARDY COUNTY PUBLIC SERVICE DISTRICT
JULY 7, 2021
4:30 P.M.
2094 US 220 South, Moorefield, West Virginia

The meeting was held at the office of the District and via telephone conference due to the COVID-19 pandemic. Participating via telephone conference was Kylea Radcliff, The Thrasher Group; Present at the meeting was Logan Moyers, Robert Harper and Rose Helmick, HCPSD; and Jean Flanagan, Moorefield Examiner.

The meeting was called to order at 4:40 p.m. by Chairman Robert Harper.

Unfinished Business:

Baker WTP Upgrade Project – Logan Moyers gave an update on the progress of this project. Moyers reported that we continue to work with project engineers to resolve issues regarding inadequate flows from the MIEX equipment to the main water plant facility. Pay Requisition #15 was presented in the amount of \$6,219.50. This requisition represents the final payment to Breckenridge Corporation for work performed on Contract #1. Robert Harper made a motion to approve the pay requisition as presented. Rose Helmick seconded the motion. It was unanimously approved.

New PSD Facility Project – Logan Moyers reported that since the last meeting the District has submitted the request for a waiver of a PSC certificate case for this project. Just two weeks after submitting the waiver request, PSC staff simultaneously submitted both their initial and final staff memos in response to the District's waiver request. PSC staff found no issues with the District's request and recommended granting the waiver. The PSC must submit a final order for this case granting the waiver before the District can officially move this project to the bidding stage. Moyers said he hopes to receive the final order granting the waiver in the coming weeks. Once a waiver has been granted, the District will need to work to finalize the requirements of project lender, USDA-RD's letter of conditions before receiving authorization to bid. Moyers presented several documents for board approval relating to the USDA-RD funding for this project that are part of the letter of conditions requirements that must be met in order to receive authorization to bid. The Loan Resolution (RUS Form 1780-27) for the issuance of bonds in the amount of \$1,460,000 was presented for board approval. Robert Harper made a motion to approve the Loan Resolution as presented. Rose Helmick seconded the motion. It was unanimously approved. The Request for Obligation of Funds (RUS Form RD 1940-1) was presented for approval. This document allows USDA-RD to set aside the loan funds needed for this project and locks in the maximum interest rate at 1.75%. Robert Harper made a motion to approve the Request for Obligation of Funds. Rose Helmick seconded the motion. It was unanimously approved. The Certification Regarding a Drug Free Workplace (Form AD-1049) was presented for approval. Robert Harper made a motion to approve the form as presented. Rose Helmick seconded the motion. It was unanimously approved. The Certification of Compliance was presented for approval. Robert Harper made a motion to approve the certification. Rose Helmick seconded the motion. It was unanimously approved. The Letter of Intent to Meet Conditions (Form RD-1942-46) was presented for approval. Robert Harper made a motion to approve the letter as presented. Rose Helmick seconded the motion. It was unanimously approved. The District will work with its attorney and accountant to meet the requirements of USDA-RD's letter of conditions and will seek authorization to bid the project once those requirements have been met. Moyers anticipated it may take a month or more to get all requirements of the letter of conditions fulfilled.

New Business:

Source Water Protection Grant – Logan Moyers reported that the PSD has received the grant funds from the State of West Virginia Bureau for Public Health in the amount of \$49,988 for the purchase of early warning monitoring equipment to be placed on near the raw water intake for the Baker water treatment plant. This monitoring equipment will alert the PSD of an algae bloom, petroleum hydrocarbons and other potential contaminants before they enter the water treatment plant. The District must get permission from the West Virginia Conservation Agency, owner of the Parker Hollow Impoundment, to install the equipment.

Moyers has meet with representatives from the WVCA and provided information regarding the planned installation and continues to work with WVCA staff to get the approval. Moyers said that WVCA has been and remains hesitant to allow for the installation of this equipment over concerns the installation could negatively impact the structural integrity of the concrete riser structure. Moyers told board members the installation is very simple as it involves only a handful of concrete anchors supporting equipment that collectively weights less than 100 pounds and he feels any concerns regarding structural integrity of the concrete riser are overstated. Moyers said he will continue in his efforts to get permission from WVCA to allow for installation of the early warning monitoring system in the name of public health. The board took action to open a project checking account at Pendleton Community Bank to hold the grant funds until permission to install the equipment was obtained. Rose Helmick made a motion to approve opening the checking account for the grant funds. Robert Harper seconded the motion. It was unanimously approved.

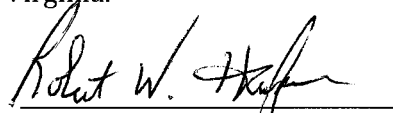
Miscellaneous Business:

Board Meeting Update – Robert Harper made a motion that the board resume in person meetings beginning next month and that we discontinue the option of attending the meeting via teleconference. Rose Helmick seconded the motion. It was unanimously approved.

No members of the general public were present at the meeting or via conference call.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:15 p.m.

The next regular scheduled board meeting will be held ***August 4, 2021, 4:30 p.m.*** at the office of the PSD located at 2094 US 220 South, Moorefield, West Virginia.


Robert Harper, Chairman