

HARDY COUNTY PUBLIC SERVICE DISTRICT
OCTOBER 4, 2023
4:30 P.M.
2094 US 220 South, Moorefield, West Virginia

Present: Logan Moyers, Rose Helmick, Robert Harper and Connie Sherman -HCPSD.

The meeting was called to order at 4:31 p.m. by Chairman Robert Harper. The minutes of the September 6, 2023 regular meeting were presented. Robert Harper made a motion to approve the minutes as presented and Rose Helmick seconded the motion. It was unanimously approved.

Unfinished Business:

New PSD Facility Project – Logan Moyers reported that the contractor continues to make progress on the construction of the District's new facility. Photographs taken this week showing construction progress were shared with the board. The pre-fabricated steel frame for the building has been erected and work has begun on the exterior of the building including masonry work and the installation of the metal siding. It is hoped that the shell of the building will be complete by the end of the month so the interior work can begin. Pay requisition #7 in the amount of \$303,460.40 was presented for approval at the meeting. The breakdown for this pay requisition was \$295,106.15 to Lantz Construction of Winchester for construction work performed and \$8,354.25 to The Thrasher Group for engineering services. All requested payments were in accordance with the project budget. Rose Helmick made a motion to approve pay requisition #7. Robert Harper seconded the motion. It was unanimously approved.

Carla Acres II Water Storage Tank – Logan Moyers reported that site work is ongoing for the new water tank and that work is scheduled to be completed the week of October 23rd. The tank components are scheduled to be shipped the week of November 6th and tank erection is scheduled to be completed the week of November 27th. Pay requisition #2 in the amount of \$228,596.93 was presented for approval for work completed as part of this project. The breakdown for the pay requisition was \$211,225.05 to Mid-Atlantic Storage Systems, Inc. and \$17,371.88 to The Thrasher Group for engineering services. All requested payments were in accordance with the project budget. Robert Harper made a motion to approve pay requisition #2 as presented. Rose Helmick seconded the motion. It was unanimously approved.

Baker Secondary Water Source – Logan Moyers reported that he had reached out to the West Virginia Conservation Agency (WVCA) for an update on when the District could expect to receive final approval to proceed with test well drilling on the property owned by the State Conservation Committee (SCC) next to the Baker water treatment plant. Moyers said his contact at WVCA informed him that WVCA had completed their portion of the review and had issued final approval on the test well phase of the project. Representatives from the Natural Resources Conservation Service (NRCS) must also issue final approval before the test well phase can proceed. Moyers said he was informed that two of the three NRCS representatives had issued their approval and we are only waiting on final approval from the last of the NRCS representatives. Once final approval has been issued, the District will move forward with the proposed test well drilling. The findings from the test well drilling will then be evaluated so that a determination can be made on the scope of the District's project to develop a secondary water source for the Baker water system.

Town of Moorefield Water Purchase Contract – Logan Moyers was able to speak with Lucas Gagnon regarding the PSD's water purchase contract with the Town of Moorefield while attending the open house event for the Town's new water plant. Gagnon indicated that the attorney for the Town of Moorefield did not feel it was necessary for a new purchase agreement to be developed, however both the Town and the District feel it is in the best interest of both parties to do so. The attorney has been instructed to review the draft agreement that was developed by the District's attorney and to provide feedback regarding finalizing that agreement so that it can be approved and executed by both groups. The existing purchase agreement allows the District to purchase up to 15 million gallons of water each month from the Town and the District is currently purchasing approximately 13 million gallons monthly. At the Town's request, the new agreement

will not cap the volume that can be purchased by the District, and instead calls for the District to seek authorization from the Town for any increase in demand that will result in a greater than 10% increase in the District's typical purchase volume.


New Business:

Central Hampshire PSD Request – The PSD received a request from representatives of Central Hampshire PSD to allow them to provide water service to two residences on Huffman Road along the Hardy/Hampshire line as part of Central Hampshire PSD's Purgitsville water project. The two residences in question are located on property parcels that are partially situated in both counties. Both of the residences have addresses in Hampshire County, as their driveways begin in Hampshire County, however both of the homes are located over the line in Hardy County. Hardy County PSD's 220 North water system, as is currently designed, is not capable of providing service to either of these properties. Moyers noted that the District had a similar situation on Church Road on the Hardy/Hampshire border several years ago in which the scenario was reversed, and several residents whose homes are located in Hampshire County had requested that Hardy County PSD place meters in Hardy County and allow the residents to extend service lines from those meters across the county line to their homes in Hampshire County. The Hampshire County Commission had to give their blessing for Hardy County PSD to be able to serve those residences that are located in Hampshire County. Now that same blessing must be provided by the Hardy County Commission in order for Central Hampshire PSD to be able to serve the residences currently in question. Central Hampshire PSD is first seeking the blessing of Hardy County PSD before approaching the Hardy County Commission with the same request. Moyers said that he did not want to stop anyone from getting public water service and said that he feels the District should allow for Central Hampshire PSD to proceed with its proposal to serve the two residents in question, so long as it would not require an amendment to Hardy County PSD's current service territory. Moyers said that because Hampshire County's main lines and the water meters to serve the two residences would still be located in Hampshire County, he did not believe an amendment to the service territory would be necessary. Robert Harper made a motion to approve Central Hampshire PSD's request so long as it did not require an amendment to the District's service territory. Rose Helmick seconded the motion. It was unanimously approved. Central Hampshire PSD will now present the request to the Hardy County Commission for their approval.

No members of the general public were present at the meeting.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:11 p.m.

The next regular scheduled board meeting will be held ***November 1, 2023, 4:30 p.m.*** at the office of the PSD located at 2094 US 220 South, Moorefield, West Virginia.


Robert Harper, Chairman