

HARDY COUNTY PUBLIC SERVICE DISTRICT
FEBRUARY 5, 2025
4:30 P.M.
45 District Drive, Moorefield, West Virginia

Present: Logan Moyers, Robert Harper, Rose Helmick, Melvin Shook and Connie Sherman – HCPSD.
Kylea Radcliff – The Thrasher Group.

The meeting was called to order at 4:30 p.m. by Chairman Robert Harper. The minutes of the December 12, 2024 regular meeting were presented. Robert Harper made a motion to approve the minutes as presented. Rose Helmick seconded the motion. It was unanimously approved.

Unfinished Business:

Baker Phase II Water Project– Logan Moyers provided board members with an update on the Baker secondary water source project. An executive summary detailing the test well report findings was drafted by The Thrasher Group and submitted to the State Conservation Committee (SCC) along with the full test wells report for review at their quarterly meeting that was held in January. Included in the summary was a request for authorization to move forward with a project to develop test wells into full-scale production wells as well as install the infrastructure necessary to utilize the wells as a secondary water source for the Baker water system. The District has not been contacted by the SCC following their January meeting, however SCC representatives did reach out to the District's well driller with questions about the wells. Moyers said he anticipates the SCC will at some point request additional data and information, as has historically been the District's experience with the SCC. Assuming the SCC ultimately grants authorization to proceed, the District intends to pair this project with an extension project on the Baker water system. Extension areas that are being evaluated for inclusion in the project include WV Route 29 to Rio (an area which was initially included as part of the original Baker Water project, however there was no interest from residents in the area at that time), WV Route 259 to Mill Gapp Road that would include the Lost River Valley Subdivision, and a portion of Grover Smith Road that would include The Summit subdivision. In order to determine if these potential extension areas can be included as part of the project, the District will begin reaching out to potential customers to gauge interest. Funding agency requirements mandate that 80% of eligible customers sign up in order for the project to move forward. Logan Moyers will begin reaching out to developers, home-owner association presidents, and other local residents who may be able to assist in getting responses from eligible residents.

PFAS Removal System Project – Kylea Radcliff, the District's engineer, was present at the meeting to discuss options for the planned per/poly-fluoroalkyl substances (PFAS) removal system project at the Baker WTP. Ms. Radcliff is of the opinion that the best alternative for a PFAS removal system at the Baker WTP would be an ion exchange system that would treat water after it has passed through the membrane filters during the treatment process. This ion exchange equipment would be similar to the MIEX ion exchange organics removal system already in place at the Baker WTP but should involve a smaller footprint than the MIEX system. The new PFAS removal equipment may or may not require an expansion of the water plant depending on system design. The District has reached out to IXOM, the manufacturer of the MIEX system at the Baker WTP, to do some initial PFAS testing and possibly a pilot study in order to determine if they can provide an ion-exchange system for PFAS removal. The District has a good working relationship with IXOM from the previous project and IXOM has knowledge of the District's WTP setup and operations, which will be beneficial during the evaluation for PFAS removal equipment. Once cost estimates have been developed the District will pursue 100% grant funding for this project through the WV Drinking Water Treatment Revolving Fund's (DWTRF) emerging contaminant funding pool. These grant funds are available on a first-come, first-served basis, so the District will look to move this project forward as quickly as possible.

Telemetry Upgrade Project – The District's new telemetry system vendor, C2G, is scheduled to begin removing the existing telemetry system equipment this week on the Trout Run and Marvin Chapel water systems and replacing it with the equipment for the new system. The District will be operating with two telemetry systems during the transition to the new equipment and software.

District Former Facility & Property – Logan Moyers informed the board that we had received an offer on the District’s former office and shop facility of \$200,000. The property was recently appraised at a value of \$285,000 in its current condition. Following discussion, Robert Harper made a motion to reject this offer at this time and to leave the property on the market. Melvin Shook seconded the motion. It was unanimously approved. Logan will inform the interested party of the board’s decision.

New Business:

Trout Run Line Relocation – It will be necessary to relocate a section of 6” water line on Trout Run Road due to the construction of Corridor H from Wardensville to the Virginia line. The District requested that The Thrasher Group complete the design work for this relocation project and the WV Division of Highways (WVDOH) was agreeable to that request. The Thrasher Group provided a proposal agreement to complete the necessary design work for the relocation in the amount of \$15,000 and WVDOH is agreeable to reimbursing the District for the full expense of the design work. Robert Harper made a motion to approve the agreement with The Thrasher Group in the amount of \$15,000 for the design of the water line relocation. Rose Helmick seconded the motion. It was unanimously approved. The agreement with WVDOH for reimbursement of the design fees on the relocation project was then presented for review and approval. Rose Helmick made a motion to approve the agreement with the WVDOH for reimbursement of the design fees. Robert Harper seconded the motion. It was unanimously approved. The Thrasher Group will begin design work and per the agreement has 30 days to provide final design to the District, at which time the District will provide the completed design work to WVDOH and submit the invoices from Thrasher to WVDOH for reimbursement.

Town of Wardensville Extension – The Town of Wardensville attended a recent meeting of the Hardy County Commission requesting a letter of support for funding for a water extension project on WV SR 259 from the Town’s sewer lagoon to the Hampshire County line as well as a sewer project that would extend sewer service on Trout Run Road. Both proposed extension projects would be constructed outside of city limits and would encroach into the District’s service territory. Following a brief discussion, the District has no objection to the Town pursuing these extension projects.

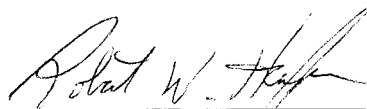
Fiscal Year 2026 Budget Preparation - Melvin Shook made a motion to go into executive session at 5:30 pm to discuss fiscal year 2026 budget preparations, specifically as it regards employee salaries. The regular meeting was reconvened at 6:00 pm with no action taken. Further work on developing and approving fiscal year 2026 budgets will take place at upcoming board meetings.

Miscellaneous Business:

No members of the general public were present at the meeting.

There being no further business, Rose Helmick made a motion that the meeting be adjourned. Robert Harper seconded the motion. The meeting was adjourned at 6:05 p.m.

The next board meeting will be held on Wednesday, March 5, 2025 at 4:30 pm at the office of the District located at 45 District Drive.



Robert Harper, Chairman