

HARDY COUNTY PUBLIC SERVICE DISTRICT  
MAY 1, 2024  
4:30 P.M.  
2094 US 220 South, Moorefield, West Virginia

Present: Logan Moyers, Rose Helmick, Robert Harper and Connie Sherman – HCPSD.

The meeting was called to order at 4:32 p.m. by Chairman Robert Harper. The minutes of the April 3, 2024 regular meeting were presented. Robert Harper made a motion to approve the minutes as presented and Rose Helmick seconded the motion. It was unanimously approved.

***Unfinished Business:***

***New PSD Facility Project*** – Logan Moyers told board members the District will be relocating to the new office & shop facility on May 8th. The relocation involves the services of several outside companies who will assist with the move including, Hardy Telecommunication for the changeover of phone lines, a local IT specialist to assist with moving and set up of office computers and CITCO Water will complete the relocation of the SCADA telemetry system including redirecting antennas from remote tank and booster station sites around the county to communicate to the new office location. Because of this necessary work, the office will be closed to customers on May 8th and operations will begin on May 9<sup>th</sup> at the new facility. Moyers said there are still a few punch list items to be completed by the contractor but the building is 99% complete. The District's lease on the mobile office is due to end on May 31<sup>st</sup>. This gives the District ample time to get everything ready for the mobile office trailer to be removed. The porch and ramp will need to be removed from the trailer and will be donated to local non-profit, Hardy County Helpers. Moyers is scheduled to do a walk through at the new facility with the project architect who will be in town tomorrow to discuss remaining punch list items. There is no pay requisition for the project this month.

***Carla Acres II Water Storage Tank Project*** – Logan Moyers reported that the District has begun the process of draining the old Carla Acres tank in anticipation of the installation of the hydro-dynamic mixing system. In the meantime, the new Carla Acres II tank will be used to provide water service to the US 220 North water system. Once that work is complete and the existing tank is refilled and tested, both tanks will work in tandem to provide over 400,000 gallons of additional storage capacity to the 220 North water system. It is anticipated that Central Hampshire PSD will begin purchasing water for their Purgitsville water system this summer.

***Baker Secondary Water Source Project***– Logan Moyers reported that the well driller will begin the drilling of three test wells near the Baker Water Plant on May 28, 2024. The drilling is scheduled to take 1-2 weeks to complete and testing and monitoring of the aquifer will take place for 4-6 weeks immediately following the drilling. A detailed timeline for the well drilling, aquifer testing and monitoring has been provided to the State Conservation Agency as requested. All private wells within 1,000' of the District's well sites will be monitored to ensure that surrounding wells are not negatively impacted by drilling of the District's proposed wells. It is hoped that the outcome of the testing and monitoring will show that there is an adequate amount of good quality water available to be used as a secondary water source for the Baker plant.

***Town of Moorefield Water Purchase Contract*** – There were no updates on the status of the District's water purchase contract with the Town of Moorefield.

***New Business:***

***Fiscal Year 25 Budgets*** – Proposed water and sewer fiscal year 2025 budgets were reviewed and discussed during the meeting. Board members had been provided with copies of the proposed budgets in advance of the meeting. The proposed sewer budget's annual operational balance was proposed at \$60,000 with little to no change in budgeted income or expenses over previous years. The proposed water budget's annual operational balance totaled \$2,135,000. This balance is up \$135,000 from last years' total. Projected

income increases are a result of increased water sales and interest earned from the District's recent investments with the State Treasurer's Office. The increase in expenses is largely the result of inflation, as well as increased costs for employer-provided health insurance and increased property insurance due to the new facility being added to that coverage. Board action to adopt the budgets will take place at next month's meeting.

No members of the general public were present at the meeting.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:59 p.m.

The next regular scheduled board meeting will be held **June 5, 2024, 4:30 p.m. at the new office of the District located at 45 District Drive, Moorefield, West Virginia.**



Robert Harper, Chairman

*These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on May 1, 2024. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.*