

HARDY COUNTY PUBLIC SERVICE DISTRICT  
SEPTEMBER 6, 2023  
4:30 P.M.  
2094 US 220 South, Moorefield, West Virginia

Present: Logan Moyers, Rose Helmick and Robert Harper -HCPD.

The meeting was called to order at 4:34 p.m. by Chairman Robert Harper. The minutes of the July 12, 2023 regular meeting minutes were approved as presented. Robert Harper made a motion to approve the minutes and Rose Helmick seconded the motion. It was unanimously approved. The minutes of the August board meeting will be approved at next month's meeting.

***Unfinished Business:***

***New PSD Facility Project*** – Logan Moyers reported that the contractor continues to make progress on the construction of the District's new facility. Photographs showing construction progress at the site were shared with the board. The pre-fabricated steel building components have arrived and should be fully erected in the coming weeks. Once the steel is complete, metal siding will be added to the exterior of the building and the shell of the building will be complete. Change Order #2 was presented for approval. The change order is for office casework additions, change in sanitary sewer line, drains in the garage bay, the addition of electrified hardware on the door between the customer area and the main office and revised fiber optic conduit for an increase of the original contract price by \$9,568.32 making the new contract price \$2,034,876.08. Robert Harper made a motion to approve Change Order #2 as presented. Rose Helmick seconded the motion. It was unanimously approved. Pay requisition #6 in the amount of \$144,289.28 was presented for approval at the meeting. The breakdown for this pay requisition was \$140,467.50 to the contractor for construction work performed and \$3,821.78 to The Thrasher Group for engineering services. Rose Helmick made a motion to approve pay requisition #6. Robert Harper seconded the motion. It was unanimously approved.

***Carla Acres II Water Storage Tank*** – Logan Moyers reported that the site subcontractor has started clearing trees and brush from the site of the new water tank. The next step will be to excavate the dirt and rock to level the site. The tank components have been fabricated and ready to be shipped when the site is ready. Pay requisitions for work completed as part of this project will begin at next month's meeting.

***Baker Secondary Water Source*** – Logan Moyers provided an update on the District's ongoing efforts to establish a secondary water source for the Baker water system. We continue to wait to receive final approval from the State Conservation Committee (SCC) regarding permission to drill test wells at the Baker Water Plant. Moyers told the board the SCC has again requested some additional information and asked that the original submission be revised to a format preferred by NRCS. The Thrasher Group has made the requested additions and revisions and we will resubmit that information following the meeting. Once final authorization to proceed has been issued, the well drilling contractor can move forward with the first phase of the project which is the drilling of the test wells. Once drilled, the wells will be tested for water quality and flow rate to determine if the wells can be utilized as a secondary water source for the Baker Water system. If it is determined the wells will be suitable for a secondary source, planning will begin to determine the scope of the second phase of the project. Funds provided by the Hardy County Commission will cover the cost of the test wells phase, however funding for the second phase of the project will need to be secured. Moyers recently met with WVDEP representatives to discuss potential funding opportunities for this project. He told board members the project does qualify for a debt-free funding pool available through the clean water state revolving fund and that the District would likely pursue that opportunity should the test wells prove viable as a secondary source.

***Town of Moorefield Water Purchase Contract*** – There were no updates regarding the PSD's water purchase contract with the Town of Moorefield. Moyers said he continues to attempt to get some feedback from the Town regarding an update to water purchase contract but has not gotten any response to date.

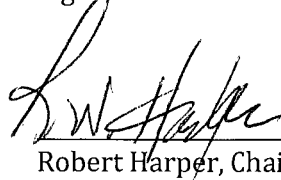
***Miscellaneous Business:***

***Town of Moorefield Water Plant Open House*** – The PSD staff and board received an email invitation to the Town of Moorefield’s Open House for the new water plant to be held Tuesday, September 19, 2023. District field staff intends to attend and tour the new plant.

No members of the general public were present at the meeting.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:09 p.m.

The next regular scheduled board meeting will be held ***October 4, 2023, 4:30 p.m.*** at the office of the PSD located at 2094 US 220 South, Moorefield, West Virginia.

  
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Robert Harper, Chairman