

HARDY COUNTY PUBLIC SERVICE DISTRICT  
APRIL 3, 2024  
4:30 P.M.  
2094 US 220 South, Moorefield, West Virginia

Present: Logan Moyers, Rose Helmick, Robert Harper and Connie Sherman – HCPSD.

The meeting was called to order at 4:33 p.m. by Chairman Robert Harper. The minutes of the March 6, 2024 regular meeting were presented. Robert Harper made a motion to approve the minutes as presented and Rose Helmick seconded the motion. It was unanimously approved.

***Unfinished Business:***

***New PSD Facility Project*** – Logan Moyers reported that the substantial completion walk through took place last week and punch list items were developed for the District's new office & shop facility. Moyers said while the work to complete the punch list items may take some time to complete, the contractor plans to turn the keys over to the District on Monday, April 8th. It is anticipated a permanent move to the new facility will take place at the end of April or early May. It is hoped that next month's board meeting can be held at the new facility. Moyers said the biggest obstacle in getting completely relocated to the new facility will involve moving the SCADA telemetry system. This involves not only moving the main telemetry system components from the current office to the new facility, but also the antennas at the 29 remote telemetry sites throughout the county must be redirected to communicate to the location of the new facility.

Pay Requisition #13 in the amount of \$257,661.55 was presented for approval. The breakdown of the pay request was for \$254,215.80 to be paid to Lantz Construction of Winchester for construction work performed and \$3,445.75 to The Thrasher Group for inspection services. The requested payments are in accordance with the project budget. Robert Harper made a motion to approve pay requisition #13. Rose Helmick seconded the motion. It was unanimously approved.

***Carla Acres II Water Storage Tank Project*** – Logan Moyers reported that the construction of the Carla Acres II tank is complete. The new tank has been filled and will soon be tested for contaminants before it is ready to be put into service. Once the new tank has been put into service, the two tanks will work in tandem for a few weeks before the contractor returns to the job to drain the existing Carla Acres tank in order to install a hydro-dynamic mixing system in that tank. The new tank will be used to provide water to the 220 North system while the mixing system is installed in the existing tank. Once that work is complete and the existing tank is refilled and tested, both tanks will work in tandem to provide over 400,000 gallons of additional storage capacity to the 220 North water system.

***Baker Secondary Water Source Project*** – Logan Moyers reported that following a site meeting with the well driller and hydrogeologist, we have established a date of May 28, 2024 to begin the drilling of test wells at the Baker Water Plant. It was decided to monitor all private wells within 1,000' of the District's well sites to ensure that surrounding wells are not negatively impacted by the District's proposed wells. Moyers contacted the property owners for all wells within 1,000 feet and all were agreeable to this monitoring. As part of its authorization to proceed from the State Conservation Committee, the District is required to provide certification that all necessary permits have been obtained as well as a complete schedule for all drilling and monitoring activities at least 30-days prior to any drilling work. The Thrasher Group is working on a drilling and monitoring schedule to be submitted to SCC representatives in order to fulfill this obligation.

***Town of Moorefield Water Purchase Contract*** – There were no updates on the status of the District's water purchase contract with the Town of Moorefield.

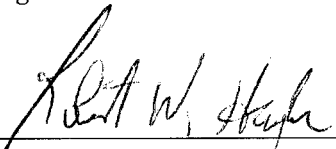
***New Business:***

***Telemetry System Upgrade***– As discussed at last month’s board meeting, the District is not pleased with the service being received from the current telemetry service provider and are looking at other options for this service. Logan Moyers reached out to several companies that are capable of providing the District with telemetry service about the possibility of working with the District. Two of those companies have come to meet with the District and view the telemetry components currently in place to further evaluate the possibility of becoming our service provider. One company that made a site viist uses only satellite/cellular communication in its telemetry system versus radio communication which is what the District uses currently. Due to concerns over cellular and satellite communication within the District’s service territory, both Moyers and chief operator, Kevin Markwood, agree that its in the best interest of the District to continue using a radio communication system. The second telemetry provider that made a site visit is currently working on a proposal to replace the District existing telemetry system with a new updated radio communication system. If the District ultimately decides to make a switch of telemetry service providers, it will be at a significant cost, however this is a maintenance expense that can be covered with funds from the water working capital reserve account, which has an ample balance for such an expenditure. Robert Harper made a motion to proceed with pursuing a new telemetry provider if District staff determines making a switch would be in the best interest of the District. Rose Helmick seconded the motion. It was unanimously approved.

No members of the general public were present at the meeting.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Rose Helmick seconded the motion. The meeting was adjourned at 5:22 p.m.

The next regular scheduled board meeting will be held ***May 1, 2024, 4:30 p.m.*** at the office of the PSD located at 2094 US 220 South, Moorefield, West Virginia.

  
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Robert Harper, Chairman