

HARDY COUNTY PUBLIC SERVICE DISTRICT
MAY 5, 2021
4:30 P.M.
2094 US 220 South, Moorefield, West Virginia

The meeting was held at the office of the District and via telephone conference due to the COVID-19 pandemic. Participating via telephone conference was Justin Basye and Robert Harper, HCPSD; Present at the meeting was Logan Moyers and Connie Sherman, HCPSD; and Jean Flanagan, Moorefield Examiner.

The meeting was called to order at 4:35 p.m. by Chairman Robert Harper. Robert Harper made a motion to approve the minutes of the April 7, 2021 regular meeting minutes as presented. Justin Basye seconded the motion. The motion was approved.

Unfinished Business:

Baker WTP Upgrade Project – Logan Moyers gave an update on the progress of this project. Moyers reported that the project engineers continue to work to resolve issues regarding inadequate flows from the MIEX equipment to the main water plant facility. The water plant has the capability of producing a maximum of 350 gallons per minute but the maximum flow rate leaving the MIEX equipment currently cannot reach that volume due to elevation issues with the MIEX equipment. Moyers said the flow issue isn't presenting any major problems with keeping up with current demand as the plant typically produces water at a rate of 200 gallons per minute and we are still able to achieve that flow rate currently. Moyers went on to say that, while the Baker water plant never operates at its 350gpm maximum capacity, it is important that the engineers resolve the issues preventing the plant from being able to reach that flow rate so that if at any time in the future it is necessary to operate at that level we have the capability to do so. Several options are being looked at and we anticipate the issue being resolved in the next couple months. Contract #2, the line extension contract, can be closed out at that time. Final payment was requested on this contract as part of last month's drawdown, however we need the WVDOH bond release before the payment can be processed for payment. A revised Pay Requisition #13 was presented because the previously approved Pay Requisition #13 was not processed due to the issue with the unreleased WVDOH bond. The revised Pay Requisition #13 was presented in the amount of \$33,869.24. The pay requisition includes the final payment for legal services on this project to Glover Legal, PLLC in the amount of \$22,794.24, payment in the amount of \$10,075 to The Thrasher Group for as-built/record drawings and a reimbursement to the District for the WVDOH highway bond that was required to be renewed in the amount of \$1,000.00. Moyers said that all payment amounts included in this pay requisition were in accordance with the approved project budget. Robert Harper made a motion to approve the pay requisition as presented. Justin Basye seconded the motion. It was unanimously approved.

New PSD Facility Project – Logan Moyers reported that the USDA-RD funding application in the amount of \$1,500,000 for the remaining funds needed to complete the PSD's new facility project has been accepted as complete and work has started on the underwriting process. Moyers said USDA-RD informed him that this project did not qualify for any grant funds due to the project being able to be completed without the need for a rate increase. This means the District's funding package from USDA will be 100% low-interest loan with no grant funds. Once we have received a funding commitment from USDA-RD, the District will make the request to the West Virginia Public Service Commission for a certificate case waiver to avoid having to go through a lengthy certificate case proceeding prior to being able to put the project out for bids.

Poultry Development Project – Moyers reported that the District provided a written response to the water service request from the developers of two "mega" poultry developments in the Old Fields area. Moyers said the developers were officially informed that any water service to the two development areas would be provided in a limited capacity due to the peak demand of the developments being greater than the District is currently capable of providing. The District will reserve the right to limit the amount of water provided to the developments should demand from the poultry developments be so great that it results in service issues to the District's existing customer base in that area of Hardy County. Moyers also informed

that board that the developer's proposed alternate main line extension to serve the development on Old Fields Road was reviewed and has been approved. Permitting for this extension project is ongoing and Moyers said he anticipates work on this extension could possibly begin next month. Moyers also told the board that he has been working with the District's attorney to develop a water service agreement specific to these two "mega" poultry developments that details the District's ability to limit the flows to the developments should it be necessary to do so. Moyers went over the service agreements with the board, in which the developers must agree to being served in a limited capacity at the complete discretion of the District and further agree not to seek any sort of legal remedy to such limitations. The service agreements, one for each location, have been provided to the developers and will need to be executed by all partners before work can begin on the mainline extension or service connections for either location.

Job Postings – Logan Moyers informed the Board that he received approximately 30 applications for the field staff and office staff positions and feels that he has good candidates to fill the open positions. He plans to schedule interviews next week and hopes to have at least one field staff and the office position on board around the first of June.

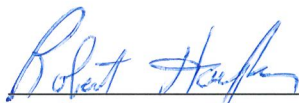
Miscellaneous Business:

HCPSD Website – Logan Moyers informed the Board that due to new State requirements for the immediate posting of water system related public notices on the District's website, the District needed to create its own website that it could access and alter as needed. Moyers said that currently the District's webpage on the hardycounty.com website is controlled by the Hardy County Commission (HCC) and the District does not have access to the site, which is why a new District-controlled website was needed. Moyers said the District had launched its new website just prior to the meeting and the web address for the new site was www.hardycountypsd.com. Moyers said he will have the HCC update the link to the District's webpage on the hardycounty.com website to the District's new site.

No members of the general public were present at the meeting or via conference call.

There being no further business, Justin Basye made a motion that the meeting be adjourned. Robert Harper seconded the motion. The meeting was adjourned at 4:55 p.m.

The next regular scheduled board meeting will be held **June 2, 2021, 4:30 p.m.** Attendees will continue to have the option to attend in person or via conference call due to the ongoing pandemic.



Robert Harper, Chairman